



Bright Beginning Preschool Drop Off & Pick Up Procedures

Drop Off:

We will have ***drive thru drop off*** for students in the morning from 9:15-9:30 am. Once you are in proximity to the building you will be able to sign in your child with your ProCare app. You will drive up under the worship center entrance in the morning (2 lanes) and be greeted by one of our staff who will bring your child into school. We will unbuckle them from their carseat and escort them into the building to their teacher who will be waiting right inside. To help expedite this process please have your child ready to go when you pull up (shoes on, backpack zipped and ready to hand off). There may occasionally be tears. It will be ok! That is very normal. Your child will take a lot of their cues from you. If you are positive and remind them that they will have fun at school and that you'll be right back when it's over, they will do better. If there are tears upon arrival we will contact you as soon as possible to let you know that they've calmed down and are doing fine. We will not EVER let your child continue to cry for too long.

Pick Up:

You will pick up your child(ren) from their classroom inside the building. Once you get to the building and park you will be able to sign out your child using your ProCare app. Our side entrance door (by the playground) will be unlocked at 1:20 pm and parents will be allowed to enter and proceed to your child's classroom. Please wait at the door until the teacher either opens the door, or acknowledges you through the window that you can come in. IF YOU ARE FEELING UNWELL (and are not able to find someone else to pick up your kid), please wear a mask when you enter the building.

Please be courteous of the teacher's time and responsibility to watch all children in her care and gather up your child and belongings as quickly as possible. If you need to visit with the teacher, you may need to wait until all other children are picked up so that you can have her undivided attention. Children who are not picked up by 1:40 pm consistently will begin incurring a late fee charge per our policies in our handbook.